

APPLICATION FOR ADMISSION TO CGHS (PENSIONER BENEFICIARY)

To

The Joint Director,
CGHS, Trivandrum.

Card No : _____

Date of Issue: _____

Dear Sir/Madam,

I along with the members of my family whose particulars are given at Sl.No.5, may please be admitted to CGHS on payment of subscription on the basis of Last Pay Drawn, Basic Pension/Family-Pension. My particulars are as under:

1. Name of the Head of family : _____
(In Full & Block Letters)

2. Residential Address : _____

Pin:- _____

Email :-

Phone No:(Land):-

(Mobile):-

3) In case the applicant is a Pensioner / Freedom Fighter:

a) Date of retirement. : _____

b) Ministry/Office/Dept. from which retired. : _____

c) Post held at the time of retirement. : _____

d) Pay Last drawn at the time of retirement. : _____

e) Basic Pension, if fixed. : _____

f) Pension payment Order No. : _____

g) Whether retired on CPF : _____

4) In case the applicant is a family Pensioner:

a) Name of deceased Govt. Servant. : _____

b) Date of death of the deceased. : _____

c) Ministry/Department/Office in which the deceased Govt. Servant served and post held. : _____

d) Last basic pay drawn by the Deceased Govt. Servant. : _____

e) Relationship of the applicant : _____

f) Amount of Family Pension. : _____

g) At enhanced rate (Specify from which date the enhanced family pension is admissible) : _____

h) At ordinary rate. : _____

5) Details of family according to the term family:

<u>Sl. No</u>	<u>Name</u>	<u>Relationship</u>	<u>Date of Birth</u>
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- 1.
- 2.
- 3.
- 4.

(Cont.....2/-)

I will abide by the rules and regulations and modifications of the services which may be issued from time to time.

I will deposit my contribution from the month of issue of CGHS Card till ending period of JUNE/DECEMBER or 10 years for Life Card.

I wish to avail of treatment at same level as on the date of retirement. I wish to avail of CGHS facilities on the basis of pension/LPD and given my undertaking in the enclosed prescribed preformed (INDEX) (Appendix).

I declare that I have surrendered my CGHS Identity Card issued to me from my office while in service and the payment of contribution has been made up to the date of surrender of the card.

I _____ solemnly affirm that I and my dependents whose names are given below are residing at address _____ and that my children named below are unmarried and unemployed and that the total income of my dependent parents from all source does not exceed Rs.3500/- + D.R

<u>Sl. No.</u>	<u>Name of the dependent</u>	<u>Date of Birth</u>	<u>Relationship</u>
1.			
2.			
3.			
4.			

IMPORTANT INFORMATION

It may be noted for information all that while leaving out of station, CGHS Identity Card should be deposited in the dispensary concerned failing which request for exception of contribution will not be entertained for the period beneficiaries was/were out of station have not availed the CGHS facilities.

I hereby undertake to surrender the CGHS Card issued to me if not required and in case the card is not surrendered before the expiry of validity period of the card is not retained by me even if no facilities are availed; I undertake to pay the CGHS Contribution for intervening period.

I certify that I have not applied for CGHS Card previously.

Date: _____

Signature of Applicant.

“TO BE ATTESTED BY NOTARY / GAZETTED OFFICER. “

APPENDIX

I hereby undertake to contribute on the basis of my pension / Last Pay Drawn, to avail the CGHS facilities and will not request for change over from Pension to Last Pay Drawn or vice-versa at any stage.

Signature of Applicant.

DOCUMENT TO BE SUBMITTED:

- 1) Application form duly filled and attested by a Gazetted Officer.
- 2) Attested Xerox copy of PPO/LPD along with original for verification.
- 3) Self declaration for dependent children, parents, widowed sisters duly attested by a Gazetted Officer.
- 4) Clear black and white or coloured Family photograph of the size of 6.5 cms base X 5cms height (Three Copies) duly attested by a Gazetted Officer.
- 5) Demand Draft drawn in favor of “**JOINT DIRECTOR, CGHS, TRIVANDRUM**” from any Nationalized Bank.
- 6) Surrender Certificate of CGHS Card, if availed while in service.
- 7) In case CGHS facilities not availed during service a certificate in that effect from concerned department may be obtained as “*Not availed CGHS facilities while in service*”.
- 8) Certificate of drawal of Fixed Medical Allowance (FMA) from pension drawing authority / Bank Manager, in case it is not mentioned in PPO.
- 9) The Income Certificate in r/o dependent parents of the applicant obtained from competent authority.
- 10) A document showing the Pay Scale on retirement.